



*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 17th, 2026*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of March, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Denny and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for March 3rd, 2026 as presented.

Hire Ross Bollin for the part time Correctional Officer position start date TBD at a pay rate of \$27.87 per hour Grade 6/F step C

To approve the promotion of Dominik Estrella Becerra to fill the open Administrative Assistant II/Bilingual position. Grade D/4, Step A, \$22.60. Start date: TBD.

To approve an Off Sale and On Sale 3.2 Malt Liquor License for BDKMN Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1st, 2026 through March 31st, 2027.

To approve an On Sale Wine License for BDKMN Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1st, 2026 through March 31st, 2027.

To approve a Setup License for BDKMN Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1st, 2026 through March 31st, 2027.

Auditor-Treasurer

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the February 2026 Auditor Warrants number (ACH) 905801 through 905882 in the amount of \$885,412.90 (Manual) 1200 through 1234 in the amount of \$1,877,714.33 and (Regular) 245885 through 246035 in the amount of \$888,040.06 for a total of \$3,651,167.29.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404398 through 404420 in the amount of \$10,784.01 and (Regular) 59647 through 59689 in the amount of \$39,445.67 for a total of \$50,229.68.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807350 through 807394 and (Regular) 713918 through 713963 for a total of \$89,823.61.



On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601946 through 601965 and (Regular) 518856 through 518881 for a total amount of \$131,562.16.

Administration

Judge Heidi Hovis was introduced to the Board of Commissioners and an opportunity to discuss concerns and goals was held.

On motion by Denny and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION IN SUPPORT OF PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTHORITY CAPITAL PROJECT

WHEREAS, Todd County is a member of the Prairie Lakes Municipal Solid Waste Authority (PLMSWA), a five-member joint powers board comprised of Becker, Clay, Otter Tail, Todd, and Wadena Counties; and

WHEREAS, PLMSWA operates a regional waste management program that diverts approximately 54,000 tons per year of Municipal Solid Waste (MSW) from landfilling through resource recovery operations; and

WHEREAS, PLMSWA currently landfills approximately 10,000 to 11,000 tons per year of waste combustor ash and has conducted thoughtful research, engineering review, and pilot testing to transition to a sustainable ash recycling and management program; and

WHEREAS; PLMSWA successfully demonstrated ash recycling through a pilot road construction project and is prepared to move toward full-scale implementation; and

WHEREAS, potential funding would provide \$7,267,000 through the Capital Assistance Program (CAP) to support construction of a permanent ash processing facility and modernization of Otter Tail County's solid waste transfer station; and

WHEREAS, PLMSWA and its member counties will provide at least a 50 percent local match (\$7,267,000) proportionate to the improvements they each receive, leveraging an additional \$1,177,000 recommended for funding by the Legislative-Citizen Commission on Minnesota Resources (LCCMR) in 2026, pending legislative approval; and

WHEREAS, this project was submitted to the Minnesota Pollution Control Agency (MPCA) and ranked as the highest scoring application in the MPCA's 2026 Capital Assistance Program funding recommendations to the Governor; and

WHEREAS, Todd County recognizes the importance of strategic state investment in local infrastructure and strongly supports this project as a key regional bonding request for 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Todd County Board of Commissioners does hereby formally support and respectfully urges the Minnesota Legislature and Governor to approve funding for this important regional infrastructure project.



County Ditch/Ag Inspector

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: Acting as the Todd County Ditch Authority approves hiring Corbin Excavating for services detailed in his Estimate 1005, dated March 9, 2026, for Maintenance of approximately 1,330 feet of Lateral 6 on County Ditch 41, located on parcels 08-00172 & 08-0019401.

Planning & Zoning

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

Resolution for a Minor Amendment to the Sauk River Watershed 10-Year Comprehensive Watershed Management Plan (CWMP)

WHEREAS, Minnesota Statutes §103B.801 establishes the Comprehensive Watershed Management Planning Program, also known as the One Watershed, One Plan program (1W1P) administered by the Board of Water and Soil Resources (BWSR), to align local water planning on major watershed boundaries with state strategies toward prioritized, targeted, and measurable implementation plans; and

WHEREAS, Todd County adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) established through 1W1P for the area of the Collaborative Member's jurisdiction identified within the Sauk River Watershed; and

WHEREAS, the Sauk River CWMP includes implementation tables in Chapter 6 for the Watershed-wide Data, Monitoring, and Planning Implementation Program to direct funding to targeted resource management and development of biennial work plans, to be reviewed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst collaborative entities implementing the Sauk River CWMP.

WHEREAS, Todd County entered into a joint powers collaborative agreement with collaborating entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval of 10-year CWMP amendments to collaborative member's governing boards.

WHEREAS, Todd County has received notice from said Policy Committee that: 1) the Policy Committee has reviewed the proposed minor amendment to the CWMP Chapter 6, Page 6-7, the addition of the priority implementation action "assess the Cold Spring Dam for modification opportunities to improve ecological functions; fish passage; water quality and altered hydrology improvements." (full language in Exhibit A), 2) the Policy Committee recommends approval of the same by each collaborative member's governing board and 3) the Policy Committee will upon receipt of support from all the collaborative member governing board, follow the required BWSR 1W1P Operating Procedures for a minor plan amendment which includes providing a 30-day comment for plan review authorities, holding a public hearing to respond to comments received, and then submitting the minor plan amendment to BWSR.

NOW, THEREFORE, BE IT RESOLVED, Todd County hereby approves of a minor amendment to the Sauk River Comprehensive Watershed Management Plan Chapter 6, page 6-7, "assess the Cold Spring Dam for modification opportunities to improve ecological functions; fish passage; water quality and altered hydrology improvements." (full language in exhibit A) and direct the Policy Committee to fulfill the required BWSR 1W1P Operating Procedures for a minor plan amendment.

The March 2025 Planning Commission minutes in draft form and March staff report were provided for review.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP on parcel 07-0030100 to manufacture and repair wooden pallets with the following conditions:

1. Hours of operation shall be restricted to 7:00 AM to 6:00 PM CST, Monday through Saturday.
2. Operation of the sawmill shall be conducted within a permitted structure.
3. Outdoor storage of products shall be allowed but shall be conducted in compliance with Section 9.01B of the Todd County Planning and Zoning Ordinance. All outdoor storage must be placed on the west and north sides of the proposed structure.
4. There shall be no loading or unloading of materials within the road right of way.
5. Relocation of the existing driveway to a location approved by the road authority. Establishment of additional driveway accesses must be approved by the road authority.
6. Applicant shall abide by all other applicable federal, state, and local standards.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP on parcel 20-0040500 to establish a sawmill for wholesale and retail sales with the following conditions:

1. Hours of operation shall be restricted to 7:00 AM to 6:00 PM CST, Monday through Saturday.
2. Operation of the sawmill shall be conducted within a permitted structure.
3. Outdoor storage of products shall be allowed but shall be conducted in compliance with Section 9.01B of the Todd County Planning and Zoning Ordinance.
4. There shall be no loading or unloading of materials within the road right of way.
5. Applicant shall abide by all other applicable federal, state, and local standards.

Health & Human Services

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the elimination of one Administrative Assistant II position from the Financial Services Unit from the organizational chart.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the elimination of one Paraprofessional Case Aide position from the Adult Services Unit from the organizational chart.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve notification to the Minnesota Department of Commerce, Todd County's intent to administer and deliver the Energy Assistance Program for FFY 2027.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the county's annual audit is in progress. Property Tax statements will be releasing by March 31st, 2026. Township elections were held on March 10th and absentee voting continues for the Little Falls & Staples Motley upcoming special elections.

County Coordinator's Report

The County Coordinator reported attending a CLA audit meeting, Keyl radio, IT, Paycom, Personnel, U of MN Intern, Arbitration prep and Child care workshop.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Becker attended meetings including the Planning Commission and TWCC.

Commissioner Denny has attended meetings including Planning Commission, Personnel, Solid Waste and Arbitration.

Commissioner Noska has attended meetings including TCDC Strategic Planning session.

Commissioner Byers attended meetings including Personnel, Park Board, TCDC, Long Prairie Airport, Planning Commission and Arbitration.

Commissioner Neumann attended meetings including CPT Personnel, Park Board, Solid Waste, Rainbow Rider, JD2 Millers Bay and Long Prairie Airport meetings.

Adjourn

On motion by Becker and second by Neumann, the meeting was adjourned for the month of March 2026.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
DOUGLAS SWCD	\$ 23,225.24
LONG PRAIRIE SANITATION INC	\$ 4,673.25
MN TEAMSTERS NO 320	\$ 2,733.24
TWIN CITY SCALE CO	\$ 2,911.00
VERIZON	\$ 6,163.97
WADENA COUNTY SHERIFF	\$ 3,147.50
WEST CENTRAL TECH SERVICE AREA	\$ 9,494.58
WIDSETH SMITH NOLTING INC	\$ 3,246.25
25 PAYMENTS LESS THAN 2000	\$ 11,882.60
ACTIVE911 INC	\$ 3,905.00
CARD SERVICES COBORNS	\$ 7,144.28
CENTRA CARE	\$ 13,350.31
CLIFTON LARSONALLEN, LLP	\$ 12,127.50
COUNTIES PROVIDING TECHNOLOGY	\$ 8,155.00
DOUGLAS SWCD	\$ 25,470.00
FLEET SERVICES/WEX BANK	\$ 6,896.53
LAW ENFORCEMENT LABOR SERV INC	\$ 2,498.24
LINCOLN FINANCIAL GROUP	\$ 6,975.88
METROPOLITAN LIFE INSURANCE COMPANY	\$ 12,955.58
MINNESOTA POWER	\$ 2,051.47
MN DEPT OF FINANCE	\$ 6,954.00
MORRISON SWCD	\$ 2,945.16
PACIFIC LIFE INSURANCE CO	\$ 2,325.00
PETERS LAW OFFICE, P.A.	\$ 4,550.00
POPE DOUGLAS SOLID WASTE MANAGEMENT	\$ 35,406.64
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 98,136.20
STAPLES ADVANTAGE	\$ 3,393.64
STEP	\$ 11,097.50
TRIMIN SYSTEMS INC	\$ 22,001.00
VOYANT COMMUNICATIONS, LLC	\$ 3,348.03
39 PAYMENTS LESS THAN 2000	\$ 19,862.33



WHERE THE FOREST MEETS THE PRAIRIE

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ACCENT WIRE - TIE	\$	2,282.25
AMAZON CAPITAL SERVICES	\$	4,242.93
CENTERPOINT ENERGY	\$	2,401.69
CENTERPOINT ENERGY	\$	6,324.96
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
HOST CONSTRUCTION CO LLC	\$	2,765.00
LAKES COMMUNITY COOPERATIVE	\$	2,859.47
LONG PRAIRIE LEADER	\$	2,560.00
LONG PRAIRIE OIL COMPANY	\$	5,800.98
MINNESOTA POWER	\$	20,504.53
MISSISSIPPI HEADWATERS BOARD	\$	2,000.00
NORTHERN STAR COOP	\$	6,062.42
PACIFIC LIFE INSURANCE CO	\$	2,325.00
TODD SOIL & WATER CONS DIST	\$	86,090.60
TOWN OF BARTLETT	\$	25,140.93
TOWN OF BERTHA	\$	28,104.64
TOWN OF BIRCHDALE	\$	42,339.21
TOWN OF BRUCE	\$	27,013.17
TOWN OF BURLEENE	\$	25,196.39
TOWN OF BURNHAMVILLE	\$	33,491.60
TOWN OF EAGLE VALLEY	\$	37,875.91
TOWN OF FAWN LAKE	\$	32,207.42
TOWN OF GERMANIA	\$	31,796.52
TOWN OF GORDON	\$	30,682.57
TOWN OF GREY EAGLE	\$	26,209.10
TOWN OF HARTFORD	\$	40,842.28
TOWN OF IONA	\$	38,494.42
TOWN OF KANDOTA	\$	25,065.06
TOWN OF LESLIE	\$	27,742.22
TOWN OF LITTLE ELK	\$	21,696.93
TOWN OF LITTLE SAUK	\$	34,459.53
TOWN OF LONG PRAIRIE	\$	32,855.31
TOWN OF MORAN	\$	30,805.93
TOWN OF REYNOLDS	\$	29,137.35
TOWN OF ROUND PRAIRIE	\$	40,944.21
TOWN OF STAPLES	\$	30,594.86
TOWN OF STOWE PRAIRIE	\$	35,721.62
TOWN OF TURTLE CREEK	\$	17,161.61
TOWN OF VILLARD	\$	38,370.30
TOWN OF WARD	\$	22,647.53
TOWN OF WEST UNION	\$	22,321.02
TOWN OF WYKEHAM	\$	36,627.36
47 PAYMENTS LESS THAN 2000	\$	19,954.56
3M	\$	2,340.75
AFSCME COUNCIL 65	\$	5,083.72
CENTERPOINT ENERGY	\$	7,679.09
LAMUSGA/JASON	\$	80,904.00



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LARSON ABSTRACT COMPANY	\$	2,374.50
LAW ENFORCEMENT LABOR SERV INC	\$	2,385.98
MACO	\$	2,190.00
MADDEN GALANTER HANSEN, LLP	\$	2,566.52
NORTH COUNTRY CHEVROLET BUICK GMC	\$	166,079.76
PETERS LAW OFFICE, P.A.	\$	2,096.25
SHI CORP	\$	8,632.63
TODD CO MIS DEPT	\$	2,410.00
25 PAYMENTS LESS THAN 2000	\$	13,100.47
HUMANA INSURANCE COMPANY	\$	7,555.97
PAYCOM PAYROLL, LLC	\$	45,427.57
VOYA (MSRS)	\$	2,049.86
WEX HEALTH INC - HSA	\$	43,506.09
COUNTY OF TODD	\$	3,245.84
VOYA (MSRS)	\$	4,437.25
PAYCOM PAYROLL, LLC	\$	619,345.07
PAYCOM PAYROLL, LLC	\$	10,787.61
WEX HEALTH INC - HSA	\$	16,198.59
COUNTY OF TODD	\$	3,845.34
VOYA (MSRS)	\$	3,730.72
PAYCOM PAYROLL, LLC	\$	42,672.05
VOYA (MSRS)	\$	31,104.11
US BANK-CC	\$	7,285.38
HUMANA INSURANCE COMPANY	\$	8,582.97
BETTER HEALTH COLLECTIVE	\$	331,839.00
MN DEPT OF REVENUE	\$	51,631.32
BETTER HEALTH COLLECTIVE	\$	31,782.00
PAYCOM PAYROLL, LLC	\$	598,163.83
PAYCOM PAYROLL, LLC	\$	3,486.12
16 PAYMENTS LESS THAN 2000	\$	11,037.64
CITY OF BERTHA	\$	2,031.88
CITY OF EAGLE BEND	\$	7,583.84
MN DEPT OF FINANCE	\$	9,239.00
SCHOOL DISTRICT 2170	\$	28,165.03
TOWN OF FAWN LAKE	\$	12,676.94
9 PAYMENTS LESS THAN 2000	\$	3,166.29
TOTAL:	\$	3,651,167.29

COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
BARR ENGINEERING COMPANY	\$	3,236.50
CITY OF ST CLOUD	\$	7,799.39
LONG PRAIRIE LEADER	\$	7,225.00
SHI CORP	\$	4,347.48
ST CLOUD ACOUSTICS INC	\$	2,250.00
61 PAYMENTS LESS THAN 2000	\$	25,371.31
Total:	\$	50,229.68



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HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 11,182.56
RURAL MN CEP INC	\$ 14,990.13
TODD COUNTY AUDITOR TREASURER	\$ 15,096.10
USPS-POC	\$ 5,333.89
75 PAYMENTS LESS THAN 2000	\$ 30,641.50
AMAZON CAPITAL SERVICES	\$ 2,001.83
MAGNIFI FINANCIAL CREDIT UNION	\$ 3,021.59
COST EFF HEALTH INS	\$ 2,100.00
8 PAYMENTS LESS THAN 2000	\$ 5,456.01
Total:	\$ 89,823.61

VENDOR NAME	AMOUNT
DHS - MOOSE LAKE RTC - 462	\$ 2,844.25
DHS - MSOP-MN SEX OFFENDER PROGRAM-462	\$ 4,929.00
HEARTLAND GIRLS RANCH	\$ 28,553.20
LEVIN/TANJA A	\$ 2,050.00
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 2,723.65
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 3,413.48
MERIDIAN SERVICES INC	\$ 2,273.86
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 12,329.80
STEP	\$ 5,745.68
# 16359	\$ 2,025.52
VALLEY LAKE BOYS HOME INC	\$ 19,354.00
VILLAGE RANCH INC	\$ 26,255.48
34 PAYMENTS LESS THAN 2000	\$ 19,064.24
Total:	\$ 131,562.16

On a motion by Noska and second by Neumann, the preceding minutes of the County Board meeting held March 17th, 2026 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on April 7th, 2026.

Witness my hand and seal:

/s/ on file

Bob Byers, County Board Chairperson

/s/ on file

Denise Gaida, Todd County Auditor-Treasurer